



HELPING PEOPLE. CHANGING LIVES.

Main Office: 469 East Ohio Street, Circleville, OH 43113-2034
Phone: 740-477-1655
Fax: 740-474-9277
Website: www.picca.info
Executive Director: Andrew Binegar

JOB POSTING

DATE: 10/10/2023

DEPARTMENT: Head Start/Early Head Start

POSITION TITLE: Substitute Assistant Teacher

SALARY RANGE: commensurate with experience and education

HOURS: as needed

JOB SUMMARY: Work with preschool classroom teacher to implement developmentally appropriate classroom activities for children ages 3-5 years for meeting the educational, social, emotional and physical needs of children. This position for substitute assistant teacher could involve hours for the morning and/or afternoon session Monday through Thursday. There could also be opportunities to substitute in our infant toddler full-day classroom, including Fridays. All hours would be arranged on an as needed basis, with no guarantee of hours scheduled.

QUALIFICATIONS: High School Diploma required. Associate Degree in Early Childhood and experience preferred.

DIRECT DEPOSIT ELECTRONICALLY FOR COMPENSATION IS REQUIRED.

DEADLINE FOR APPLICATION: 10/18/2023

Apply online at: www.picca.info/jobs or within at: 469 East Ohio Street | Circleville, Ohio 43113

For questions, please contact Serena Huddleson, shuddleson@picca.info, 740-477-1655 ext. 1007

PICCA is an Equal Employment Opportunity Employer

Affirmative Action Policy Statement:

The Pickaway County Community Action Org. Inc. (hereinafter referred to as PICCA) hereby declares and affirms its commitment to equal opportunity in employment and provision of services. PICCA will comply with all requirements of the Civil Rights Act of 1964 and other applicable statutes, regulations, or executive order, which prohibits discrimination, based on race, color, national origin, sex, age, political affiliation, or disability. The organization maintains compliance with related statutes including but not limited to the Americans with Disabilities Act. PICCA also maintains a formal Cultural Diversity Policy.

Ashville Neighborhood Center
97 Miller Avenue
Ashville, Ohio 43103
740-983-2530

Corwin Center
Head Start
145 East Corwin Street
Circleville, Ohio 43113
740-474-7411

Ohio Center
Early Head Start/Head Start
722 Clinton Street
Circleville, Ohio 43113
740-474-9544